

## Terms of Use, Disclaimer, Privacy Policy & Copyright Notice

### Oxford Resource Centre

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This privacy policy sets out how Oxford Healthcare uses and protects any information that you give Oxford Healthcare, both relating to you and any customer, when you use this website.

Oxford Healthcare is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you or a customer can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

Oxford Healthcare may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 1st July 2016.

### **We may collect the following information:**

- Name and job title of user
- User contact information including email address
- Demographic information such as postcode, preferences and interests

- Other information relevant to customer surveys and/or offers

**What we do with the information we gather about you:**

We require this information to maintain your account, understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.
- We may periodically send users promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided.
- From time to time, we may also use your information to contact you for market research purposes. We may contact you by email, phone, fax or mail. We may use the information to customise the website according to your interests.

**Security:**

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

**Please note:**

1. This website is built to worldwide web consortium (W3C) security standards.
2. All existing log-in details are held on an encrypted database as are future user names and passwords.
3. All inputted customer details are held on an encrypted database.

**How we use cookies:**

A cookie is a small file which asks permission to be placed on your computer's hard drive.

The cookies on this website simply store an encrypted line of text which holds a user's credential's for accessing the site. It is 'strictly necessary' to enable the user to log in to the system, without it the site would not function at all.

A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

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- Whenever you are asked to fill in a form on the website, look for the box that you can click to indicate that you do not want the information to be used by anybody for direct marketing purposes
- If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at: [marketing@oxfordhealthcare.co.uk](mailto:marketing@oxfordhealthcare.co.uk)

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

Due to the global nature of the internet, you can access your account from any internet-linked computer anywhere in the world. Hence your information, and your customer's information, will be made available to you in whatever country you choose to access your account, including countries outside the European Economic Area. You should consider that country's data privacy laws before accessing your account, bearing in mind the duties you owe (if any) to your customers.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee will be payable. If you would like a copy of the information held on you please write to:

Oxford Medical Healthcare Limited  
Drakes Broughton Business Park  
Worcester Road  
Drakes Broughton  
Persnore  
Worcestershire  
WR10 2AG

**Email:** [marketing@oxfordmedicalhealthcare.co.uk](mailto:marketing@oxfordmedicalhealthcare.co.uk)

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